

Instructions for Completing the Leadership Achievement Pin Application

Please follow the instructions below to assure that the pin application is completed properly to avoid a denial.

- ✓ Complete your Name, Age (as of January 1) and Club.

Requirements:

1. Check the blank. Fill in the year you received the silver guard pin. If you do not know, contact the Extension Office.
2. Check the blank. Write down the number of exhibits. (If you attended more than one of the listed events, you can combine your exhibits for a total number - do not break it down per event). List the event(s) you exhibited in.
3. Check the blank. Mark the type of presentation, the title of the presentation and the specific date it was given. (All must be completed to count).
4. Check the blank. Fill in the number of meetings held and the number you attended. If you do not know how many meetings you attended, contact the secretary of your club.
5. Must be enrolled in the leadership project and complete the requirements of the leadership project plan – no exceptions.
6. Check the blank.
7. Must be a community service project through 4-H. Projects that can count here include: *Mitten Tree, Operation Christmas Child, Food Drive, other club or county-wide service projects.*

Optional Requirements: (make sure the blank is checked for all the optionals you are claiming).

1. Events that count include: *Public Speaking, Demonstration/Illustrated Talk, Project Talk, Show and Tell, Gavel Games, Model Meeting, Dramatics, Vocal, Instrumental, Piano, and/or Pickle Power.* (Be as specific as possible).
2. Activities that can count here include: *Fashion Revue, Shepherd's Lead, Specific Judging Contests (FCS, Photography, Crops, Horticulture, Poultry, Livestock), Clover Block Workshop (list specific project session you attended), Spring Livestock Shows, Dog Shows and/or Dog quiz bowl contests, Horse bowl/hippology contests, Photo Family Fun Day, Wichita Lawn and Garden Show (horticulture and photography), Shooting Sports Contests and/or camps, SpaceTech Experience, Kansas All Breeds Dairy Show, Kansas State Fair (be specific: fashion revue, dog show, horse show, etc), District Horse Show, Geology Field Trip.*
3. Complete the type of judging (FCS, Livestock, Photography, Poultry, Crop, and/or Horticulture). List the date attended (month and year will be fine if you do not have the exact date).
4. Events that can count here include (cannot use an event the you have already used

above): *All events listed in #2 plus, Achievement Banquet, Project Leader Training, County 4-H Club Days, Ski Trip, Exchange Trip, Family Fun Night, Farm Safety Day Camp, Jr. Leader Connection, Recognition Luncheon, 4-H Carnival/Enrollment Fair, Youth Leadership Forum, Regional Club Days, Kansas City Global Conference, Ambassador Training, Discovery Days, 4-H Camp, Kansas State Fair.*

5. Suggestions include: *Superintendent or assistant superintendent at Spring Show, Spring Livestock Day, County Fair, or 4-H Fair; Door monitor, judging contest assistant, committee member (help with clean up/set up) at club days; work in concession stand at 4-H Fair; serve as an assistant at the fair such as clerking for a judge, helping with foods judging (pictures, ribbon stickers, etc), Fashion Revue Committee, ringman, weigh-in help, etc; Any other event that you served as an assistant or leader. Be specific.*
6. This means you are “the” leader for the project - not a Jr. Leader or assistant. In order to count, you must be listed on the club’s leader list that was turned into the Extension Office (or added at a later date) and must have held at least 2 project meetings.
7. This means that you were the “Jr. Leader” or assistant for a project. There was another leader that you assisted. You do not have to be enrolled in leadership for this to count or be listed on the club’s leader list.
8. Offices that count here include: *President, Vice-President, Secretary, Treasurer, Reporter, Historian, Parliamentarian, Song Leader, Recreation Leader, Photographer, etc.* Any office that you held in your club will count (some clubs have different officer positions than what is listed here).
9. You must have served as the chairman on this committee, not just a member. This means you were in charge and got the ball rolling for your club.
10. County committees include: *Finance (development fund), Promotion, Club Days, Ice Cream Social, Spring Show/Spring Livestock Day, Fairboard, PDC, Mitten Tree, 4-H Carnival, Jr. Leader Connection, Achievement Banquet, Recognition Luncheon, Invitational Spring Beef/Sheep Show.* Although your club may have a committee with the same name, you must have been a member of the “county” committee to count here.
11. You must have attended at least 1 meeting in order to count this. Contact the Extension Office for the number of meetings you attended if you cannot remember.
12. This requirement means that you submitted and had judged a KAA at the NE Area screening. This is done in January each year. In order to do this, you must have been a top record book winner at the county level and be 14 and older.
13. Must be a member of the 4-H Fairboard. There are generally 4-6 youth on this committee each year.
14. Must be a 4-H or Extension sponsored camp or day camp. Suggested camps include: *Farm Safety Day Camp, Summer Adventure Day Camp, County Camp (including rookie camp), and Outback Camp.* Must have been a counselor, not a camper or participant.
15. Remember not to count an event or activity that you have already used above. Suggestions here include: *Discovery Days, Kansas Youth Leadership Forum, Kansas City*

Leadership Pin Instructions

Global Conference, Geology Field Trip, KSU Livestock Judging Camp, Horse Panorama, etc. This should be a state activity that included an overnight stay. Livestock shows do not count here.

16. Suggestions include: *swine ear notching, making a bracelet, parliamentary skill, paper airplanes, etc.* It must include involvement from club members (more than 1 or 2) and should coincide with your office (parliamentarian) or project you are enrolled in.
17. You can only count this if you actually worked with your buddy, such as: *reminded them of meetings, assisted them with record books, assisted them with general 4-H questions, helped them understand the club meetings, explained 4-H events to them, etc.*
18. This means your name should have appeared in the previous year's Achievement Banquet program as either the county champion or the blue award winner for a project. This is based on your record books, not exhibits at the fair. Honorable mention does not count.
19. This must be on your *4-H work*, meaning, *a presentation about a project you are enrolled in, a fundraiser, promoting 4-H or an event, or a service project you are working with. This can also include a radio spot that you did to promote an event or 4-H in general. This does not include putting up a display or doing a musical presentation (unless you are enrolled in Performing Arts).*
20. Must be on a state team such as: *State Fair judging team, meat judging team, livestock judging team, photo or hort judging team at Wichita Garden Show, etc.*
21. This could be a *project club, 4-H afterschool group, or a new 4-H club.*
22. Activities that you could put here include: *Discovery Days, Youth Leadership Forum, Horse Panorama, or 4-H Ambassador Training.* Must have taught or co-taught the session. This is much more than just attending the conference.
23. This really only applies to livestock. Must be at a state, regional or national show. You must have been there in person to exhibit, not just sent livestock.
24. Remember not to use an event already used above. Entering an item at the state fair does not count. Must be a state event you attended and participated in. Suggestions include: *State Fair Fashion Revue, State Fair Dog Show, Dog Conference, Horse Panorama, Youth Leadership Forum, Discovery Days, Spring Livestock Show, 4-H Ambassador Training, Photo Fun Day, Judging Contests, SpaceTech Experience, Kansas All Breeds Dairy Show, Camps, etc.*
25. This must be a 4-H or Extension sponsored committee such as: *Camp Action Team, Dairy Action Team, Horse Action Team, Aerospace Action Team, etc. Can also include State Youth Council and State 4-H Advisory.*
26. Must have gone on the trip.
27. Must have hosted someone.
28. Must have attended CWF.

29. Remember not to reuse an event that you have already used above.
 30. County-wide organizations include: *Fairboard, 4-H Council, and Jr. Leaders*. You must have served as an officer to count here.
 31. Must be a community service project through 4-H. Projects that can count here include: *Mitten Tree, Operation Christmas Child, Food Drive, other club or county-wide service projects*. Remember not to use the same one you used in #7 Requirement.
 32. Must be marked on your enrollment card and have attended at least 2 meetings.
 33. This is an exhibit that does not require the 4-H member to be present, such as: Foods, Clothing, Arts and Crafts, Heritage Arts, Photography, Woodworking, SpaceTech, etc.
- ✓ 4-H Member needs to sign and date.
 - ✓ 4-H Leader needs to sign and date.

Trips & Awards Committee Recommendation:

Approved _____

Denied _____

(Initial)

MEMBER ACHIEVEMENT PLAN -- VII

LEADERSHIP PIN

Application Form

To receive the Leadership Achievement Pin, complete, during the current year, requirements 1 thru 7 as listed below and 11 of the optional requirements for the Leadership Pin. These must be completed in the current year unless denoted with a star (). Starred requirements may have been done in previous years and so dated. Check (X) in the column at left when you have completed each requirement and fill in each blank with appropriate information. You may receive one Achievement pin a year. **Each event/activity can only be used one time.***

Name: _____ Age: _____

Club: _____

___ 1. Have received the Silver Guard Achievement Pin. Year received: _____

___ 2. Exhibit one or more of your projects at a 4-H club tour, 4-H club exhibit day, the county 4-H fair or an event similar to a county 4-H fair but with another title. (4-H Fair, 4-H Spring Show, 4-H Spring Livestock Day, 4-H Dog Show, etc.)

Number of exhibits: _____ Event _____

___ 3. Present part of a program for at least one regularly scheduled meeting of your 4-H club.

Type of presentation: Project Talk Demonstration IllustratedTalk
Public Speaking Other (please specify)_____

Title of presentation: _____

Date: _____
(m\d\y)

___ 4. Attend a majority (one over one-half) of the regularly scheduled meetings of your 4-H club or group.

Number of meetings held: _____
Number of meetings you attended: _____

___ 5. Enroll and participate in the Leadership project for the current year.

___ 6. Complete 4-H Record Book and give it to your 4-H Leader.

___ 7. Participate in a community service project.

Name of project: _____

OPTIONAL REQUIREMENTS FOR THE LEADERSHIP PIN

- ___ 1. Take part in the County 4-H Day as a contestant.
Event in which you took part: _____
- ___ 2. Take part in a county-wide or multi-county *project related* activity or event other than those already listed above (including requirements) such as: Fashion Revue, Shepherd's Lead, Photo Extravaganza, Photo Fun Day, McPherson County Invitational Spring Beef Show\Dog Show\Horse Show, Out -of-County Spring Livestock Shows, etc.

Event in which you participated: _____
- ___ 3. Take part in a 4-H judging school or contest beyond the local club.

Type of Judging (Home Ec, Livestock, Photo, etc): _____

Date attended: _____
(m\y)
- ___ 4. Take part in a county-wide 4-H or multi-county 4-H event other than those listed above (including requirements).

Event in which you participated: _____
- ___ 5. Serve as a junior leader at a county 4-H event, i.e. 4-H Club Day, County 4-H Fair, etc.

Event at which you served: _____
- ___ 6. Serve as a project leader (to be eligible for this requirement your name must appear with the list of leaders your 4-H club sends to the County Extension Office).

Project in which you were a leader: _____
- ___ 7. Serve as an assistant to a project leader.

Project in which you served: _____
- ___ 8. * Serve as an officer in your 4-H club.

Office held: _____ Year _____
- ___ 9. Serve as a chairman of a committee in your 4-H club.

Name of committee: _____
- ___ 10. * Serve as a member of a county 4-H committee.

Name of committee: _____ Year _____
- ___ 11. * Serve as a member of the County 4-H Council.

Year _____ Monthly meetings attended: _____
- ___ 12. * Have a Kansas Award Application submitted to Area Record Judging.

Area submitted in: _____ Year _____
- ___ 13. * Serve on the McPherson County 4-H Fairboard. Year _____

- ___ 14. * Serve as a counselor at 4-H camp, i.e. 4-H day camp, or county 4-H camp.
Name of camp at which you served: _____ Year _____
- ___ 15. * Participate in a state 4-H event such as Discovery Days.
Name of event in which you participated: _____ Year _____
- ___ 16. Teach a skill at your 4-H club meeting with participation by members. (More than a demonstration.)
Name of project taught: _____ Date: _____
(m\dy)
- ___ 17. Act as a buddy to a new 4-H member throughout the year.
Name of your buddy member: _____
- ___ 18. Receive county champion or blue award recognition on your record book at the County Achievement Banquet.
Recognition received: _____ Project Received In: _____
- ___ 19. Make one or more public presentations of 4-H work to schools, service clubs, (such as Lions, Kiwanis, Rotary); or make a radio or TV presentation featuring 4-H work.
Type & Title or Subject of presentation: _____
- ___ 20. * Take part in a state 4-H judging contest as a member of a county judging team.
Type of Judging (Home Ec, Livestock, Photo, etc): _____
Location/Event: _____ Date: _____
(m\y)
- ___ 21. * Assist in organizing a new 4-H club or group, a county-wide project or a special interest group, or a junior leader or older member organization.
Club or group which you helped organize: _____
Year _____
- ___ 22. * Teach at a state 4-H event such as Discovery Days.
Event: _____ Year _____
- ___ 23. * Exhibit at a state, regional or national show such as the Kansas State Fair, Kansas Junior Dairy Show, National Western Livestock, American Royal Livestock Show, Kansas Junior Livestock Show, or other similar shows.
Fair or show which you exhibited: _____
Name of exhibit: _____ Year _____
- ___ 24. * Participate in a state 4-H event such as: a demonstration contest; fashion revue; Youth Leadership Forum; dog show; dog bowl; or horse bowl, (this requirement goes beyond just exhibiting at the state fair.)
Event in which you participated: _____ Year _____

- ___ 25. * Serve on an area or state 4-H committee or action team.
 Name of committee: _____ Year _____
- ___ 26. * Participate as a delegate in a 4-H exchange trip or program with another county, state, or country.
 Trip or program in which you participated: _____
 Year _____
- ___ 27. * Serve as a host to a delegate in a recognized 4-H exchange trip or program with another county, state, or country.
 Trip or program in which you participated: _____
 Year _____
- ___ 28. * Act as a delegate to Citizenship-Washington Focus in Washington, D.C.
 Date attended: _____
 (m\y)
- ___ 29. * Act as a delegate to the Kansas City 4-H Conference, Youth Leadership Forum, or the National Western 4-H Roundup in Denver.
 Event in which you participated: _____
 Date: _____
 (m\y)
- ___ 30. * Serve as an officer in a countywide 4-H organization.
 What organization: _____ Office held: _____
 Year _____
- ___ 31. Take part in a community service project (other than listed in #7 requirement.)
 Name of project: _____
- ___ 32. Enroll and participate in the County-wide Junior Leadership program.
 Number of Meetings Attended _____
- ___ 33. Enter a passive exhibit at the Kansas State Fair. Exhibit _____

I have personally prepared this application and believe it to be correct.

Signed _____ Date _____
 (4-H'er)

Recommended Approval _____ Date _____
 (4-H Leader)